



ASSAM PROJECT ON
FOREST & BIODIVERSITY
CONSERVATION

PROJECT MANAGEMENT UNIT (PMU) Guwahati Assam

**Request for Expression of Interest for pre-qualification as Architectural and Structural Design
Consultancy Support for Construction of New Residential Quarters**

No of request: EOI No **FDIS-REIE-W-NRQ-S/M/L-L-2/4-6**
Name of the State : Assam
Consulting services : **Architectural and Structural Design Consultancy Support for
Construction of New Residential Quarters to PMU**
Period of Consultancy : 90 days

1. The Government of India has obtained a loan from the French Development Agency (Afd) and will be passed on to the Government of Assam as per statutory provisions to finance the Assam Project on Forest and Biodiversity Conservation (APFBC). The main objective of the Project is to enable sustainable forest management and biodiversity conservation in Assam through multi-layer integrative planning involving participation of forest dependent communities and focusing on poverty alleviation by exploring livelihood alternatives. Please visit website www.apfbc.nic.in for more details on the project.
2. The APFBC Society, the implementing agency for the Project, will use part of the funds to contract the services of a consultant to ensure the Design and Construction Engineering Support to the Project Management Unit of the Society. Suitable Indian National specialising in Architecture and Civil Engineering firm will assist the Project Management Unit in conformity with the Procurement Procedures of the APFBC Society.
3. The Scope of Work: Complete consultancy services right from total station survey, soil investigation works, preparation of the master plan, architectural planning and structural design, preparation of drawing in three sets, detailed cost estimate with bill of quantities and specifications and all related services along with procurement and supervision of the construction works of a ground plus multi storeyed buildings with approximate 70,000 sqft built up area with an energy efficient green building concept, complete with water supply, sanitation, internal and external power supply systems, air conditioning, obtaining desired clearances from competent authorities.
4. Expression of Interest are invited from reputed and experienced architectural or Engineering firms who meet criteria listed below for complete consultancy works for planning, structural analysis, design, preparation of detailed drawings, cost estimation with bill of quantities, specifications etc for a residential energy efficient Green Building (having GRIHA certification from TERI) at Rehabari, Guwahati to serve as domicile for the Assam Forest Department Officers.
 - The pre-qualified consultancy agency must have completed works of similar nature earlier as demonstrated by copies of work orders and completion certificates from employers.
 - The minimum turnover of the firm in the last 3 financial years should be more than Rs. 100 lakh per annum
 - The firm must submit income tax / service tax registration certificates and or income and expenditure accounts for the last 3 years certified by the Chartered Accountant.
 - The firm should have adequate manpower and technical staff for timely and orderly completion of the services.
 - The firm must have been registered with the Guwahati Metropolitan Development Authority for at least last 5 years
 - Incomplete EOI documents are liable for rejection.
 - Firms have been debarred by Government of India and any State Government or public sector undertaking or autonomous bodies or funding agency during last five years are not eligible.

5. Expression of Interests will be evaluated based on the afore said criteria and recruited through and in accordance with the procurement procedures in force i.e. the World Bank Guidelines of Procurement of Consultancy Services, 2011.
6. Request for Proposals will be issued only to short listed organizations who have submitted their Expression of Interest.
7. Expression of Interest (1 original and 4 copies), in English language, must be delivered at the address below on before **3 p.m on 14th December 2015** and should clearly be identified: "Request for **FDIS-REIE-W-NRQ-S/M/L-L-2/4-6: Expression of Interest for pre-qualification as Architectural and Structural Design Consultancy Support for Construction of New Residential Quarters** to the Project Management Unit of the Assam Project on Forest and Biodiversity Conservation".
8. Project Director PMU APFBCS reserves right to accept or reject any or all applications without assigning any reasons.

Additional PCCF (Biodiversity and Climate Change) and Project Director – PMU)
Assam Project on Forest and Biodiversity Conservation Society
Assam Forest School Jalukbari Guwahati – 781 014.
Email ID: pd.pmu.apfbc@nic.in



Format For Expression of Interest

1. Expression of Interest will be evaluated using following criteria. Hence the Bidders will have to provide relevant information:
 - a. The pre-qualified consultancy agency must have completed works of similar nature earlier as demonstrated by copies of work orders and completion certificates from employers.
 - b. The minimum turnover of the firm in the last 3 financial years should be more than Rs. 100 lakh per annum
 - c. The firm must submit income tax / service tax registration certificates and or income and expenditure accounts for the last 3 years certified by the Chartered Accountant.
 - d. The firm should have adequate manpower and technical staff for timely and orderly completion of the services
 - e. The firm must have been registered with the Guwahati Metropolitan Development Authority for at least last 5 years
 - f. Incomplete EOI documents are liable for rejection.
 - g. Firms have been debarred by Government of India and any State Government or public sector undertaking or autonomous bodies or funding agency during last five years are not eligible.

Table of Contents of Expression of Interest

1. Transmittal Letter
2. Organization Profile ; Legal entity, contact, addresses, brief on Board of Directors, Quality Management Systems, ISO certification
3. Similar Project Experience with documentary evidence
4. Credential – awards, completion certificates, appreciation letters
5. Financial Turnover for last three years
6. Infrastructure and facilities available with the firm
7. Qualifications and experience of the staff on role of the firm